



**Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
February 14, 2023 at 4:30 PM**

AGENDA

- 1. Call to Order – *Mayor Olivia Dawson***
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
 - A. Approval of the December 13, 2022 Regular Meeting Minutes
 - B. Approval of the December 13, 2022 Closed Session Meeting Minutes
 - C. Approval of the January 10, 2023 Regular Meeting Minutes
 - D. Ordinance 2023-04 Approving the amendment to the Town of Burgaw Code of Ordinances to reflect the prohibition of the unlawful use of engine and compression brakes
 - E. Resolution 2023-04 Approving the surplus of a 1987 Chevrolet C70 dump truck within the Public Works Department

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

DEPARTMENTAL ITEMS

Parks, Recreation & Tourism Department – *Cody Suggs, Director*

- 6. Discussion of Port-A-John rental fees requested by the Pender County Spring Fest**

Planning Department

- 7. Ordinance 2023-05 Approving the amendment to the Town of Burgaw Code of Ordinances to add Chapter 4, Animals and Fowl, Section 4-8, Restrictions on pet waste – *Jessica Gray, Community Development Coordinator***
- 8. Parking Analysis – *Gilbert Combs, Planning Director***
- 9. Departmental Updates – *Department Heads***

ITEMS FROM ASSISTANT MANAGER – Jim Hock, Assistant Town Manager

10. Ordinance 2023-02 Amending the Town of Burgaw Code of Ordinances Chapter 10, Cemeteries – *Tabled from January 10, 2023*
11. Other items to be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

12. Speed Hump/Traffic Calming Standards
13. Update on current town projects
14. Other items to be announced

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

15. To be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

16. Consideration of appointing ETJ member to the Planning & Zoning Board
17. Beautification Committee Updates – *Mayor Dawson and Commissioner Dawson*
18. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

19. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARINGS

Public Hearing #1 – Gilbert Combs, Planning Director

20. Consideration of a text amendment to the Unified Development Ordinance requested by staff, to amend Section 9.27.3 Tree Preservation and Replacement During Development. This amendment will modify tree survey requirement thresholds and exempt only single- and two-family projects from tree removal permits.
21. Resolution 2023-05 Adopting a statement of consistency regarding the text amendments of the Town of Burgaw Unified Development Ordinance requested by town staff to Section 9.27.3 of the Unified Development Ordinance to modify the requirements for tree surveys and tree removal permits.

22. Ordinance 2023-06 A requested text change amendment of the Town of Burgaw Unified Development Ordinance requested by town staff to Section 9.27.3 of the Unified Development Ordinance to modify the requirements for tree surveys and tree removal permits.

Public Hearing #2 – *James Gantt, Town Manager*

23. Early Citizen Input for FY 2023-2024 Annual Budget
24. **CLOSED SESSION** – if applicable
25. **ADJOURNMENT**